

VOTER INFORMATION COMMITTEE

February 17, 2016

MINUTES

Minutes approved 3/16/16

Members Present:

Chris Joyce, Chair
Emily Milan
Joanne Rys

Absent: Margaret Rose
Tina Games

I. Call to Order

The Chair called the meeting to order at 5:40 PM.

II. Approval of Minutes

Approval of the minutes of the January 20, 2016 meeting was deferred until the next meeting.

III. Committee Handbook Status

Chris Joyce reported that the handbook has now been reviewed by Town Clerk Anita Doucette.

IV. Citizens Leadership Academy

Final edits of the CLA proposal were deferred until more members are present for review of the current draft.

V. Web Page Update

Emily Milan reported that she is in the process of the final edit for the tutorial and will post the video to the website before the March meeting.

VI. Critical Date and Vacancies

Chris Joyce reviewed a list of critical dates for the coming year including voter registration, Presidential Primary, Annual Town Meeting, and local elections. Expiring terms were also reviewed.

VII. Recap: Program – Don't Just Stand There, Run!

On February 25th, Sarah Peake will be A follow up program will be held for those who attended the Don't Just Stand There, Run Program.

VIII. Scheduling- 2016 Channel 18 programs

Tentative dates were selected for upcoming Channel 18 programs. Emily Milan will contact Jamie Goodwin for final dates. It was decided that programming should be scheduled as follows: “Pre-Town Meeting review of the Town Warrant” following approval of the Warrant, the “Financial State of Harwich” during the week of April 11th, and the “Meet the Candidate” during the week of May 9th.

X. Adjourn

There being no further business, the Chair adjourned the meeting at 6:55 PM.

Respectfully submitted,

Emily Milan, *on behalf of Clerk Peggy Rose*